



Established in 1998

CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to CSVTU, Bidal

Notice

Ref no: - CCET/ICC/2024-25/01

Date :24th Sep 2024

This is to inform the members of Internal Complaints Committee the meeting was scheduled on 26th Sep 2024 at 01.30 pm in B Block Board Room. So all member of ICC were requested to present in time

Following members are requested to attend the meeting.

Sl.No.	Name	Designation	Position
1.	Dr. Dipali Soren	Principal	Chairperson, ICC
2.	Dr. Archana Choudhury	Vice Principal	Member (Internal)
3.	Dr. Preeti Nandkumar	Associate Professor	Member (Internal)
4.	Adv. Mrs. Kanti Kumar	Advocate District court , Durg,	Member (External)
5.	Mrs. Nimmi Varghese	Student Councillor	Member (Internal)
6.	Dr. Sudha Singh,	Library In charge	Coordinator, ICC
7.	Sister Ludia	Girls' Hostel warden	Member (Internal)

Agenda:

- To make aware about guiding Principles of 'Anti Sexual Harassment Cell for women '
- Any other point with the permission of Chairman


Coordinator

(WGRC)

Copy to

1. Committee Members
2. IQAC Coordinator
3. Executive Vice Chairman

Internal Complaints Committee

MINUTES OF THE MEETING

The Internal Complaints Committee (ICC) convened on 26th September 2024 to address important matters related to the safety and well-being of female students and staff within the institution.

The Chairperson welcomed all Committee members. The primary focus of this gathering was to discuss and implement the primary guidelines for the Anti-Sexual Harassment Cell within the institution.

Confirmation of previous meeting:-

The minutes of previous meeting held on 10th January 2024 were read and unanimously confirmed by the members.

Full attendance and Purpose of the meeting:-

It was noted that except 02 members, other all members were present in the meeting. The primary purpose of this meeting was to ensure that all Committee members were well-informed about the fundamental guidelines of the Anti-Sexual Harassment Cell.

Reviewing the Vigilance System:-

Addressing the safety and well-being of the students, particularly newcomers was a permanent concern of the Committee. Therefore, the Committee laid time to review the vigilance system in place for monitoring student movements within the campus. This system aimed to prevent any unwanted incidents and ensure a secure learning environment for all.

Empowering Students to Recognize and Report Issues:-

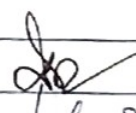
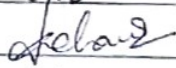
To further bolster the safety measures the committee emphasized the importance of educating students about the recognition of issues related to sexual harassment and the appropriate channels for reporting them. It was acknowledged that students involved in this process was crucial and they were encouraged to reach out to committee members in such cases.

Proactive Monitoring and Swift Resolution:-
members were requested to be vigilant and proactive in monitoring students' wellbeing in the events that any issues arise it was stressed that immediate action be taken in the initial stage. This proactive approach was considered instrumental in preventing potential incidents of sexual harassment.

Vote of Thanks:-

The meeting concluded on a positive note with a vote of thanks to all members for their active participation and dedication to ensuring a safe academic environment. The committee of ICC to prevent & redressal of sexual harassment within the institution was re-affirmed.

Signature of member:-

1) Dr. Dipali Soreu	
2) Dr. Archana Choudhury	
3) Dr. Preeti Nand Kumar	Absent
4) Dr. Sudha Singh	Absent
5) Adv. Mrs. Kanti Kumar	Absent
6) Sister Lucia	Absent
7) Mrs. Annu Varghese	Absent

Follow up

No complaint has been received from staff & students. Chairperson advised all members to be in touch with all students with an eye on the campus & monitor them.