



**CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI**

Ref:CCET/IQAC/2020-2021/ 01

14<sup>th</sup> August, 2020

**NOTICE**

With the approval of the chair, Honorable Executive Vice Chairman, Rev Fr. George C Varughese, an IQAC meeting is convened on 17<sup>th</sup> August, at 11:00AM in Online Mode (google meet) All the members mentioned below are requested to attend the same.

**Agenda :**

1. Review of Even semester (January-June 2020).
2. Planning for Odd semester (July-December 2020).
3. Admission cell activities.
4. NBA accreditation
5. Alumni activity
6. Training & Placement.
7. Reducing seats in Electrical Engineering Department.
8. Any other issue with the permission of the chair.

<b><u>Name</u></b>	<b><u>Position</u></b>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator, IQAC
4. Dr P S Rao	Faculty Representative
5. Dr Ritesh Dash	Faculty Representative
6. Dr Archana Chowdhury	Faculty Representative
7. Mr. Manmohan Soni	Faculty Representative
8. Dr Dilip Dash	Faculty Representative
9. Mr A D Vincent	Administrative Representative
10. Mr. John Jacob	Industry Representative
11. Mr. Mushtaq Alam	Alumni Representative
12. Pradeep Kumar	Student Representative

**IQAC Coordinator**  
**(Dr. Sasanka Shekhar Bishoyi)**

**Principal**  
**Dr. Mrs. Dipali Soren**



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

### IQAC Meeting Attendance

Date : 17th August 2020

Venue: Online Mode

IQAC meeting for the Even/Odd Semester (2020-2021) : Odd Semester

IQAC Members:

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator ,IQAC
4. Dr P S Rao	Faculty Representative
5. Dr Ritesh Dash	Faculty Representative
6. Dr Archana Chowdhury	Faculty Representative
7. Mr. Manmohan Soni	Faculty Representative
8. Dr Dilip Dash	Faculty Representative
9. Mr A D Vincent	Administrative Representative
10. Mr. John Jacob	Industry Representative
11. Mr. Mushtaq Alam	Alumni Representative
12. Pradeep Kumar	Student Representative



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

### Minutes of the IQAC Meeting Held on 17 August , 2020

IQAC meeting was held on 17<sup>th</sup> August 2020. The meeting started with a word of prayer by the Executive Vice Chairman, CCET, Bhilai. This was followed by discussion on the following agenda:

1. Review of Even semester (January-June2020).
2. Planning for Odd semester (July-December2020).
3. Admission cell activities.
4. NBA accreditation
5. Alumni activity
6. Training & Placement.
7. Reducing seats in Electrical Engineering Department.
8. Any other issue with the permission of the chair.

#### **Discussions:**

Respected Principal Madam briefed the IQAC members about the online discussion of all Principals at CSVTU. The following points were decided in the meeting.

- The exam of 8<sup>th</sup> semester which could not be held due to corona will be held in online mode.
- The format of question paper will be both subjective as well as objective.
- Although the even semester exams could not be held due to corona, the odd semester classes had to start from 1<sup>st</sup> July 2020.
- 15 days preparation leave will be given to students whenever their exam dates will be announced.
- Relaxation to the students who will fall under detainee category due to exams of April- May 2020 and Nov-Dec2020 will be given.
- Due to corona the classes will be held in online mode and time slot for classes will be between 10:00AM to 1:00PM.

#### **Review of Even semester:**

- Due to lockdown the classes in the month of April were held in online mode.
- Class test 2 for even semester 2020 was held in online mode where questions were sent through mail and students have to upload the answer sheet in the mail id.

#### **Planning for Odd semester:**

- Classes for odd semester will be conducted through Zoom app or Google meet.
- Guest lecture, in online mode, is being planned in the month of August.
- Addon course to be conducted in online mode.

- Status of Faculty development program through AICTE .

### **Admission Cell:**

Due to corona the entrance exam CGPET will not be held and admission will be done on the basis of class 12marks.Efforts are being made to contact the students who appeared in class 12 exam. Area wise teams have been created and they have been asked to contact students.

### **NBA accreditation**

Discussion on applying for NBA accreditation for CSE department and renewal of Mechanical Department was done.

### **Alumni Activity:**

Online registrations of 2020batch pass out students were done.

### **Training & Placement Office:**

Carrier guidance activities were conducted for students in online mode.

### **Reducing seats in Electrical Engineering Department:**

Discussion on reducing the seats from 60 to 30 was done considering the low admission in the branch.

IQACCoordinator  
(Dr Sasank Shekhar Bishoyi)

Principal  
(Dr. Mrs. Dipali Soren)



## IQAC Compliance report

Meeting Date: 17 August 2020

Agenda	Resolution	Action Taken
<b>Planning for Odd semester</b>	<p>To conduct classes for odd semester through Zoom app or Google meet.</p> <p>To conduct guest lecture, in online mode.</p> <p>Addon course to be conducted in online mode.</p> <p>Status of Faculty development programs through AICTE.</p>	<p>Time table for online classes were prepared.</p> <p>The HODs prepared the schedule of guest lecture.</p> <p>The schedule for addon course was prepared and intimated to students.</p> <p>The proposal for faculty development program submitted by Mechanical department was accepted and program is in September and October.</p>
<b>Admission Cell</b>	To conduct admission process on the basis of class 12 marks.	Efforts are being made to contact the students who appeared in class 12 exam. Area wise teams have been created and they have been asked to contact students.
<b>NBA accreditation</b>	To apply for NBA accreditation for CSE department and renewal of Mechanical Department.	Preparations were done to apply for NBA.
<b>Alumni Activity</b>	To register the students of 2020 passout batch.	Online registration of 2020 batch passout students were done.
<b>Training &amp; Placement Office</b>	To conduct career guidance activities.	Career guidance activities were conducted for students in online mode.
<b>Reducing seats in Electrical Engineering Department</b>	Considering the low admission in the branch reduction in seats was decided.	Applied for reducing the seats.



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

Ref:CCET/IQAC/2020-2021/02

20<sup>th</sup> November, 2020

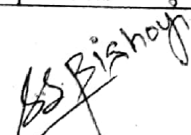
### NOTICE

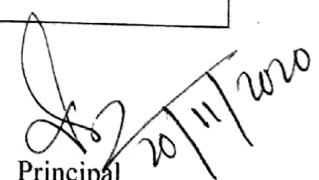
With the approval of the chair, Honorable Executive Vice Chairman, Rev Fr. George C Varughese, an IQAC meeting is convened on 23<sup>rd</sup> November 2020, at 2:30PM in Board Room, B- Block. All the members mentioned below are requested to attend the same.

Agenda:

1. Departmental activities.
2. Admission cell activities.
3. Faculty Development program
4. Guest lecture
5. NBA preparation.
6. Any other issue with the permission of the chair.

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator, IQAC
4. Dr P S Rao	Faculty Representative
5. Dr Ritesh Dash	Faculty Representative
6. Dr Archana Chowdhury	Faculty Representative
7. Mr. Manmohan Soni	Faculty Representative
8. Dr Dilip Dash	Faculty Representative
9. Mr A D Vincent	Administrative Representative
10. Mr. John Jacob	Industry Representative
11. Mr. Mushtaq Alam	Alumni Representative
12. Pradeep Kumar	Student Representative

  
IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)



CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

**IQAC Meeting Attendance**

Date: 23 November 2020

Venue: Board room

IQAC meeting for the Even/Odd Semester (2020-2021) : Odd semester

IQAC Members:

<u>Name</u>	<u>Position</u>	<u>Signature</u>
1. Dr Dipali Soren	Chairperson, IQAC	
2. Rev Fr George C Varughese	Management Representative	
3. Dr Sasanka Shekhar Bishoyi	Coordinator ,IQAC	
4. Dr P S Rao	Faculty Representative	
5. Dr Ritesh Dash	Faculty Representative	
6. Dr Archana Chowdhury	Faculty Representative	
7. Mr. Manmohan Soni	Faculty Representative	
8. Dr Dilip Dash	Faculty Representative	
9. Mr A D Vincent	Administrative Representative	
10. Mr. John Jacob	Industry Representative	ABSENT
11. Mr. Mushtaq Alam	Alumni Representative	ABSENT
12. Pradeep Kumar	Student Representative	absent

IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

Principal  
(Dr. Mrs. Dipali Soren)



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

### Minutes of the IQAC Meeting Held on 23 November, 2020

IQAC meeting was held on 23<sup>rd</sup> November 2020. The meeting started with a word of prayer by the Executive Vice Chairman, CCET, Bhilai. Minutes of the previous IQAC meeting was read out by the IQAC Coordinator. This was followed by discussion on the following agenda:

1. Departmental activities.
2. Admission cell activities.
3. Faculty Development program
4. Guest lecture
5. NBA preparation.
6. Any other issue with the permission of the chair.

### **Discussions:**

#### **Departmental activities:**

- The exam of 8<sup>th</sup> semester was held in the month of September through online mode and the pattern of questions was same as that of offline mode.
- Classes for odd semester are conducted in online mode.
- Two assignments and one class test to be held for the students in online mode.

#### **Admission cell activities:**

The admission for the session 2020-2021 was delayed due to corona and is supposed to complete in the of December 2020.

#### **Faculty Development program:**

- Two faculty development programs coordinated by Dr P.S Rao, HOD Mechanical Engg. and Dr Gajghat respectively were successfully organized by the department through online mode.

#### **Guest lecture**



- Guest lectures were conducted by the department of Computer Science and Engineering and Electronics and Tele-communication in the month of August and by Electrical Engineering Department in the month of August and September.

### **NBA preparation:**

The Computer Science and Engineering Department is preparing all the relevant data required for prequalifier round of NBA and Mechanical Engineering Department is preparing the data for renewal of NBA.



IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)



Principal  
(Dr. Mrs. Dipali Soren)

## IQAC Compliance report

Meeting Date: 23 November 2020

Agenda	Resolution	Action Taken
<b>Departmental activities</b>	To take status of 8 <sup>th</sup> semester university exam. Status of odd semester classes. Discussion on assignment and class test to be taken in odd semester. Two assignments and one class test to be held for the students in online mode.	The exam of 8 <sup>th</sup> semester was held in the month of September through online mode and the pattern of questions was same as that of offline mode. Classes for odd semester are conducted in online mode.
<b>Admission cell activities</b>	To take Status of admission.	The admission for the session 2020-2021 was delayed due to corona and is supposed to complete in the of December 2020.
<b>Faculty Development program</b>	To take status of Faculty development program.	Two faculty development programs coordinated by Dr P.S Rao, HOD Mechanical Engg. and Dr Gajghat respectively were successfully organized by the department through online mode.
<b>Guest lecture</b>	To take status of guest lecture.	Guest lectures were conducted by the department of Computer Science and Engineering and Electronics and Tele-communication in the month of August and by Electrical Engineering Department in the month of August and September
<b>NBA preparation</b>	To take status of NBA preparation.	The Computer Science and Engineering Department is preparing all the relevant data required for prequalifier round of NBA and Mechanical Engineering Department is preparing the data for renewal of NBA.



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

Ref:CCET/IQAC/2020-2021/03

5<sup>th</sup> February, 2021

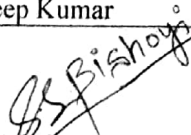
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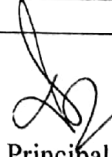
With the approval of the chair, Honorable Executive Vice Chairman, Rev Fr. George C Varughese, a IQAC meeting is convened on 8<sup>th</sup> February, at 12:30 PM in Board Room, B- Block. All the members mentioned below are requested to attend the same.

### **Agenda:**

1. Review of Odd semester (July-December 2020).
2. Review of NBA accreditation application.
3. Planning for Even semester (January-June 2021).
4. Admission cell activities.
5. Any other issue with the permission of the chair

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator, IQAC
4. Dr P S Rao	Faculty Representative
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11. Mr. Mushtaq Alam	Alumni Representative
12. Pradeep Kumar	Student Representative

  
IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)



CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

IQAC Meeting Attendance

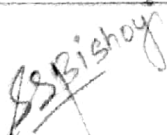
Date: 8 February 2021

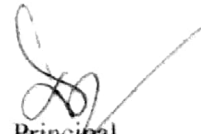
Venue: Board room

IQAC meeting for the Even/Odd Semester (2020-2021) : Even Semester

IQAC Members:

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasank Shekhar Bishoyi	Coordinator, IQAC
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12. Pradeep Kumar	Student Representative

  
IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)





## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

### Minutes of the IQAC Meeting Held on 8<sup>th</sup> February, 2021

IQAC meeting was held on 8<sup>th</sup> February 2021. The meeting started with a word of prayer by the Executive Vice Chairman, CCET, Bhilai. Minutes of the previous IQAC meeting was read out by the IQAC coordinator. This was followed by discussion on the following agenda:

Agenda:

1. Review of Odd semester (July-December 2020).
2. Review of NBA accreditation application.
3. Planning for Even semester (January-June 2021).
4. Admission cell activities.
5. Any other issue with the permission of the chair

### **Discussions:**

Respected principal madam mentioned about the Even and Odd semester exams of April-May 2020 and Nov-Dec 2020:

- The exam of 8<sup>th</sup> semester was held in the month of September through online mode and the pattern of questions was same as that of offline mode.
- The exams of even semester April \_ May 2020 i.e of 4<sup>th</sup> and 6<sup>th</sup> sem will be held in the month of January 2021.
- As the classes for Odd session were already conducted from July 2020 the exam of Odd Semester of Nov-Dec 2020 will be held soon after the completion of even semester exam.

### **Review of Odd semester:**

- Due to corona the students were not allowed to come to college so the entire odd semester classes were held in online mode.
- Two assignments and one class test was held for the students in online mode.
- Guest lecture and FDP were conducted as planned in Odd semester.
- As the admission process was delayed due to corona the classes for 1<sup>st</sup> semester are going on in online mode.

### **Review of NBA accreditation application.**

- The Prequalifier for NBA was submitted and was approved and the SAR has to be uploaded by 23 March 2021.

- The department has submitted all the relevant documents required for the renewal of NBA.

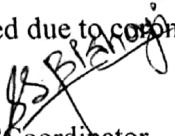
## Planning for Even semester

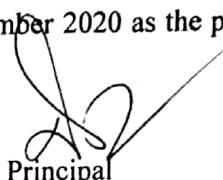
Classes of even semester will start approximately in the month of March as the Odd semester exams are delayed due to pandemic situation. Following things need to be prepared for even semester.

- Academic calendar to be prepared.
- Subject distribution and time table to be prepared.
- Plan for the curricular and co-curricular activities.

## Admission Cell activity:

The admission for the session 2020-2021 was completed in the month of December 2020 as the process was delayed due to corona.

  
IQACC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)

## IQAC Compliance report

Meeting Date: 8 February 2021

Agenda	Resolution	Action Taken
<b>Review of Odd semester:</b>	To monitor the classes of 1 <sup>st</sup> sem which were delayed due to pandemic situation. To file the documents of FDP and guest lectures.	Proper monitoring of 1st sem classes were done by First year incharge.  Documents of FDP and guest lectures were properly documented.
<b>Review of NBA accreditation application.</b>	To prepare the documents required for uploading SAR. Mechanical department submitted the NBA renewal application.	HOD of Computer Science and Engineering Department distributed the document preparation task of SAR to all departmental faculties.
<b>Planning for Even semester</b>	To prepare academic calendar for even semester. All the HODs were instructed to do subject distribution and prepare time table.  Prepare plan for the curricular and co-curricular activities.	Academic calendar was prepared as per the university calendar.  Subjects were distributed and time tables were prepared.  All departments plan for departmental events and cultural and Literary in-charges planned for literary /cultural events.
<b>Admission Cell activity:</b>	To submit admission cell report on admission for 2020-2021.	Admission report was submitted in the principal office.



## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

Ref:CCET/IQAC/2020-2021/04

15<sup>th</sup> June, 2021

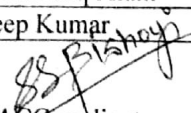
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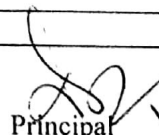
With the approval of the chair, Honorable Executive Vice Chairman, Rev Fr. George C Varughese, a IQAC meeting is convened on 16<sup>th</sup> June, at 11:30 AM in Board Room, B- Block. All the members mentioned below are requested to attend the same.

#### **Agenda:**

1. Review of even semester.
2. Follow up of NBA accreditation.
3. Add-on course, Skill enhancement program and career guidance program.
4. Any other issue with the permission of the chair.

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator, IQAC
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IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)





## CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI

### IQAC Meeting Attendance

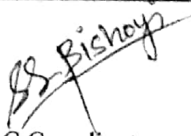
Date: 16 June 2021

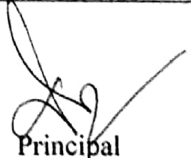
Venue: Board Room

IQAC meeting for the Even/Odd Semester (2020-2021) : Even semester

IQAC Members:

<u>Name</u>	<u>Position</u>
1. Dr Dipali Soren	Chairperson, IQAC
2. Rev Fr George C Varughese	Management Representative
3. Dr Sasanka Shekhar Bishoyi	Coordinator, IQAC
4. Dr P S Rao	Faculty Representative
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12. Pradeep Kumar	Student Representative

  
IQAC Coordinator  
(Dr Sasank Shekhar Bishoyi)

  
Principal  
(Dr. Mrs. Dipali Soren)



## **CHRISTIAN COLLEGE OF ENGINEERING & TECHNOLOGY, BHILAI**

### **Minutes of the Senate Meeting Held on 16<sup>th</sup> June, 2021**

IQAC meeting was held on 16<sup>th</sup> June 2021. The meeting started with a word of prayer by the Executive Vice Chairman, CCET, Bhilai. Minutes of the previous IQAC meeting were read out by the IQAC coordinator. This was followed by discussion on the following agenda:

Agenda:

1. Review of even semester.
2. Follow up of NBA accreditation.
3. Add-on course, Skill enhancement program and career guidance program.
4. Any other issue with the permission of the chair.

### **Discussions:**

#### **Review of Even semester:**

- Due to second wave of corona again lockdown was imposed for few days in April.
- Classes were held in online mode.
- Students submitted assignments through mail.
- Class test was also conducted in online mode.

#### **Follow up of NBA accreditation:**

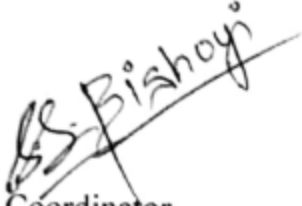
- SSR was submitted for Computer Science and Engineering Department.

#### **Add-on course, Skill enhancement program and Career Guidance program:**

- Add-on course was conducted.
- Various Skill enhancement programs were conducted in the session.
- Career guidance program was conducted by training and placement cell.

**Any other issue with the permission of the chair:**

No other issue was raised.



**IQAC Coordinator  
(Dr Sasanka Shekhar Bishoyi)**



**Principal  
(Dr. Mrs. Dipali Soren)**

## IQAC Compliance report

Meeting Date: 16 June 2021

<b>Agenda</b>	<b>Resolution</b>	<b>Action Taken</b>
Review of even semester.	Online mode of class conduction was followed.	HODs monitored the online class conduct.
Follow up of NBA accreditation.	SSR was submitted fir Computer Science and Engineering Department. Mechanical Department submitted the Renewal documents for NAAC.	Dates for NBA visit were submitted.
Add-on course, Skill enhancement program and career guidance program.	Add-on course, skill enhancement and career guidance program was conducted.	Records of all the activities were documented properly.